DEAR CHENEGA SHAREHOLDERS AND DESCENDANTS,

We would like to share a current employment opportunity with TCC, LLC.

Position: Administrative Assistant

Type: Full-Time, Non-Exempt

Union Affiliation: Non-Union Staff

Compensation: DOE

Application Deadline: Open until filled, with consideration through **July 10, 2026**

Chenega shareholders and descendants will receive priority consideration for this position. If no qualified Chenega candidate is identified, other shareholder groups will be considered in accordance with established TCC hiring preference policy.

Please note that all candidates must meet the qualifications listed in the job posting.

Final hiring decisions are made by TCC Valdez Management. Priority is given to qualified shareholders and family members from Chenega, Tatitlek, and Chugach.

If you have questions or would like assistance navigating the opportunity, please feel free to reach out to Margaret Bauer at **mbauer@chenegafuture.com.**

STANDARD REQUIREMENTS FOR TCC POSITIONS INCLUDE:

- **A valid driver's license with an acceptable driving record**
- **Successful completion of a pre-employment background check and drug screening**
- **Ability to obtain and maintain a TWIC card**

CHENEGA®